



26 June 2020

On behalf of the board of governors

Dear parents and carers,

It is with considerable regret that I share with you the news that after careful consideration and approaching thirty years in teaching, Bretta Townend-Jowitt has informed the board of governors that she has decided to resign as our headteacher. I am very grateful that she has generously agreed to stay until the end of December to ensure continuity for staff and you and your children. That means there will be plenty of time for us all to show our appreciation for the contribution she has made and will no doubt continue to make to the school. We also wish her the very best for her future.

As we approach the end of the summer term and school year, we recognise that this has been a time of unprecedented disruption to schooling and the lives of everyone in our community and the entire country. We understand that this has not been easy for you and the children and we appreciate the patience, support and adaptability that you have shown during this difficult time.

Bretta, together with her leadership team and the entire staff, has worked extraordinarily hard to keep the school open for vulnerable children and those of key workers, and to re-open to other year groups as far as possible, while maintaining support for others to educate children at home. The governors are grateful to the head and all the staff for their dedication and flexibility. We especially appreciate that our headteacher has continued to show her characteristic commitment to the school and its children through this period and throughout her four years with us.

The board of governors has already begun the process of recruiting a suitable successor to lead the school. In making this key appointment, we will ensure that we continue to promote the vision and values that make Kingham Primary School so highly regarded. We will update you further on this in due course.

Meanwhile, we will continue working as normal, so far as anything can be normal at the moment, as we plan for a return to school in September.

I wish all of you the very best and thank you again for your support.

Yours faithfully,

A handwritten signature in black ink, appearing to read 'William Cooper', written over a horizontal line.

William Cooper
Chair of Governors
Kingham Primary School